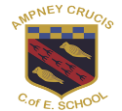


Together we live, learn and flourish



EYFS Class Teacher's Job Description

Post: Part Time Class Teacher

School: Ampney Crucis C of E Primary

Line Manager/s: The Headteacher and the governing body

Supervisory responsibility: The post holder is responsible for the deployment and supervision of the work carried out by the teaching assistants relevant to their responsibilities.

Main purpose of the job:

- Be responsible for the learning and achievement of all the pupils in the class ensuring equality of opportunity for all.
- Be responsible and accountable for achieving the highest possible standards in work and conduct.
- Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position.
- Work proactively and effectively in collaboration and partnership with the pupils. Parents/carers, governors, other staff and external agencies in the best interest of the pupils.
- Act within the statutory frameworks which set out their professional duties and responsibilities and in line with the duties outlined in the current School Teachers' Pay and Conditions Document and Teachers' Standards.

Duties and responsibilities

All teachers are required to carry out the duties of school teachers as set out in the current School Teachers Pay and Conditions Document. Teachers should also have due regard to the Teachers Standards (2012).

Teachers' performance will be assessed against these standards as part of their appraisal process as relevant to their role.

Teaching

- Have a clear understanding to the needs of all pupils, including those with special needs, disabilities and EAL; and be able to use and evaluate teaching approaches to engage and support their learning.
- Deliver the curriculum as relevant to the age and ability of the class that you teach, including a focus on continuous provision.
- Be responsible for the preparation and development of teaching materials.
- Be responsible for the pastoral arrangement as appropriate.

- Be accountable for the attainment, progress and outcomes of all the pupils you teach.
- Promote high standards of English including the spoken word.
- If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies.
- Deploy support staff effectively within the classroom.
- Make accurate assessment, both formal and informal, to secure pupils' progress, set targets and plan subsequent lessons.
- Give pupils regular accurate constructive feedback and marking in line with the School's policy.
- Regularly communicate via different online platforms with parents/carers with regard to the pupils' progress and well-being.
- Good working knowledge of how to use IT in the classroom to enhance learning.
- Participate in arrangements for examinations and assessments within the remit of the School Teachers' pay and Conditions.

Behaviour and safety

- Create a safe and stimulating classroom to engage and enthuse all pupils in their learning.
- Manage the class effectively, using approaches appropriate to the pupil's needs to inspire, motivate and challenge them.
- Be a positive role model and consistently demonstrate the school's core values, behaviour and positive attitude which are expected from all adults and pupils.
- Have a high expectation of pupils' behaviour promoting their self- control and independence.
- Carry out playground and other duties as directed and within the remit of the current School Teachers' Pay and Conditions Document.
- Be responsible for promoting and safe guarding the welfare of all pupils in the school, raising any concerns to the DSL.

Team work and Collaboration

- Participate in all meetings and professional development opportunities including pastoral arrangement and collective worship.
- Work collaboratively with colleagues and share the development of effective practice with them.
- Contribute to the professional development of other teachers, support staff and the induction of new teachers to the school.
- Communicate and co-operate with relevant external bodies.
- Make a positive contribution to the wider life of the school.

Administration

- Register the attendance of and supervise pupils, before, during and on occasions after school as appropriate.
- Feedback to pupils how well they are doing and what their next steps are.
- Prepare pupils' end of year progress reports and issue as per the school's policy.

Professional Development and Standards

- Regularly review the effectiveness of your teaching and assessment on the impact of pupils' progress, attainment and well-being.
- Be responsible for improving your teaching through participating in training and development opportunities identified by the school or as a result of your appraisal.
- To have professional regard for the ethos, policies and practices of the school.
- Maintain high standards in your own attendance, punctuality and appearance.

Signature of the post holder:

Date:

Signature of the Headteacher:

Date: